



**State of West Virginia
Agency Request for Quote
Miscellaneous**

Proc Folder: 1305494		Reason for Modification:	
Doc Description: UV Printer/Cutter		Addendum 1	
Proc Type: Agency Purchase Order			
Date Issued	Solicitation Closes	Solicitation No	Version
2023-10-31	2023-11-06 14:30	ARFQ 0608 DCR2400000055	2

BID RECEIVING LOCATION

VENDOR

Vendor Customer Code:

Vendor Name : Intoprint Technologies

Address : 701 1st Avenue South

Street :

City : Nitro

State : WV **Country :** USA **Zip :** 25143

Principal Contact : Michael Brown

Vendor Contact Phone: 304-687-8999 / 800-833-4493 **Extension:** 107

FOR INFORMATION CONTACT THE BUYER
 Jessica L Burns McDonnell
 304-558-2350
 jessica.l.burnsmcdonnell@wv.gov

Vendor Signature X *Michael Brown* **FEIN#** 54-0970149 **DATE** 11-03-2023

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

The West Virginia Department of Homeland Security, Division of Administrative Services (DAS) is soliciting bids on behalf of the WV Division of Corrections and Rehabilitation to establish a contract for a Rolland DGA TRU-VIS LC-540 Color UV Printer/Cutter or equal along with UV Ink pouches and Cleaning Solution pouches for West Virginia Correctional Industries (WVCI) located at Mt Olive Correctional Complex- Sign Shop One Mountainside Way Mt. Olive, WV 25185.

INVOICE TO		SHIP TO	
WV CORRECTIONAL INDUSTRIES MOUNT OLIVE CORRECTIONAL CTR 1 MOUNTAINSIDE WAY MT OLIVE WV US		WV CORRECTIONAL INDUSTRIES MOUNT OLIVE CORRECTIONAL CTR 1 MOUNTAINSIDE WAY MT OLIVE WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Roland DGA True-VIS LG-540 Color UV Printer and Cuter	1.00000	EA	\$22,795.00	\$22,795.00

Comm Code	Manufacturer	Specification	Model #
45101509	Roland DGA	TruVis Color UV Printer and Cutter	LG-540

Extended Description:
 Roland DGA True-VIS LG-540 Color UV Printer and Cuter

INVOICE TO		SHIP TO	
WV CORRECTIONAL INDUSTRIES MOUNT OLIVE CORRECTIONAL CTR 1 MOUNTAINSIDE WAY MT OLIVE WV US		WV CORRECTIONAL INDUSTRIES MOUNT OLIVE CORRECTIONAL CTR 1 MOUNTAINSIDE WAY MT OLIVE WV US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	EUV5 UV Cyan Ink Pouch or equal	8.00000	EA	\$121.82	\$974.56

Comm Code	Manufacturer	Specification	Model #
45101509	Roland DGA	UV Cyan Ink Pouch (750ml)	EUV5P-7CY

Extended Description:
 EUV5 UV Cyan Ink Pouch or equal

INVOICE TO		SHIP TO	
WV CORRECTIONAL INDUSTRIES MOUNT OLIVE CORRECTIONAL CTR 1 MOUNTAINSIDE WAY MT OLIVE US		WV CORRECTIONAL INDUSTRIES MOUNT OLIVE CORRECTIONAL CTR 1 MOUNTAINSIDE WAY MT OLIVE US	
	WV		WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	EUV5 UV Magenta Ink Pouch or equal	8.00000	EA	\$121.82	\$974.56

Comm Code	Manufacturer	Specification	Model #
45101509	Roland DGA	UV Magenta Ink Pouch (750ml)	EUV5P-7MG

Extended Description:
EUV5 UV Magenta Ink Pouch or equal

INVOICE TO		SHIP TO	
WV CORRECTIONAL INDUSTRIES MOUNT OLIVE CORRECTIONAL CTR 1 MOUNTAINSIDE WAY MT OLIVE US		WV CORRECTIONAL INDUSTRIES MOUNT OLIVE CORRECTIONAL CTR 1 MOUNTAINSIDE WAY MT OLIVE US	
	WV		WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	EUV5 UV Yellow Ink Pouch or equal	8.00000	EA	\$121.82	\$974.56

Comm Code	Manufacturer	Specification	Model #
45101509	Roland DGA	UV Yellow Ink Pouch (750ml)	EUV5P-7MG

Extended Description:
EUV5 UV Yellow Ink Pouch or equal

INVOICE TO		SHIP TO	
WV CORRECTIONAL INDUSTRIES MOUNT OLIVE CORRECTIONAL CTR 1 MOUNTAINSIDE WAY MT OLIVE US		WV CORRECTIONAL INDUSTRIES MOUNT OLIVE CORRECTIONAL CTR 1 MOUNTAINSIDE WAY MT OLIVE US	
	WV		WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	EUV5 UV Black Ink Pouch or equal	8.00000	EA	\$121.82	\$974.56

Comm Code	Manufacturer	Specification	Model #
45101509	Roland DGA	UV Black Ink Pouch (750ml)	EUV5P-7BK

Extended Description:
EUV5 UV Black Ink Pouch or equal

INVOICE TO		SHIP TO	
WV CORRECTIONAL INDUSTRIES MOUNT OLIVE CORRECTIONAL CTR 1 MOUNTAINSIDE WAY MT OLIVE US		WV CORRECTIONAL INDUSTRIES MOUNT OLIVE CORRECTIONAL CTR 1 MOUNTAINSIDE WAY MT OLIVE US	
	WV		WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	EUV5 UV Orange Ink Pouch or equal	8.00000	EA	\$121.82	\$974.56

Comm Code	Manufacturer	Specification	Model #
45101509	Roland DGA	UV Orange Ink Pouch (750ml)	EUV5P-7OR

Extended Description:
EUV5 UV Orange Ink Pouch or equal

INVOICE TO		SHIP TO	
WV CORRECTIONAL INDUSTRIES MOUNT OLIVE CORRECTIONAL CTR 1 MOUNTAINSIDE WAY MT OLIVE US		WV CORRECTIONAL INDUSTRIES MOUNT OLIVE CORRECTIONAL CTR 1 MOUNTAINSIDE WAY MT OLIVE US	
	WV		WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	EUV5 UV Red Ink Pouch or equal	8.00000	EA	\$121.82	\$974.56

Comm Code	Manufacturer	Specification	Model #
45101509	Roland DGA	UV Red Ink Pouch (750ml)	EUV5P-7RE

Extended Description:
EUV5 UV Red Ink Pouch or equal

INVOICE TO		SHIP TO	
WV CORRECTIONAL INDUSTRIES MOUNT OLIVE CORRECTIONAL CTR 1 MOUNTAINSIDE WAY MT OLIVE US		WV CORRECTIONAL INDUSTRIES MOUNT OLIVE CORRECTIONAL CTR 1 MOUNTAINSIDE WAY MT OLIVE US	
	WV		WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	EUV5 UV White Ink Pouch or equal	8.00000	EA	\$121.82	\$974.56

Comm Code	Manufacturer	Specification	Model #
45101509	Roland DGA	UV White Ink Pouch (750ml)	EUV5P-7WH

Extended Description:
EUV5 UV White Ink Pouch or equal

INVOICE TO		SHIP TO	
WV CORRECTIONAL INDUSTRIES MOUNT OLIVE CORRECTIONAL CTR 1 MOUNTAINSIDE WAY MT OLIVE US		WV CORRECTIONAL INDUSTRIES MOUNT OLIVE CORRECTIONAL CTR 1 MOUNTAINSIDE WAY MT OLIVE US	
	WV		WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	EUV5 UV Gloss Pouch or equal	8.00000	EA	\$121.82	\$974.56

Comm Code	Manufacturer	Specification	Model #
45101509	Roland DGA	UV Gloss Ink Pouch (750ml)	EUV5P-7GL

Extended Description:
EUV5 UV Gloss Pouch or equal

INVOICE TO		SHIP TO	
WV CORRECTIONAL INDUSTRIES MOUNT OLIVE CORRECTIONAL CTR 1 MOUNTAINSIDE WAY MT OLIVE US		WV CORRECTIONAL INDUSTRIES MOUNT OLIVE CORRECTIONAL CTR 1 MOUNTAINSIDE WAY MT OLIVE US	
	WV		WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	EUV5 UV Primer Pouch or equal	8.00000	EA	\$121.82	\$974.56

Comm Code	Manufacturer	Specification	Model #
45101509	Roland DGA	UV Primer Ink Pouch (750ml)	EUV5P-7PR

Extended Description:
EUV5 UV Primer Pouch or equal

INVOICE TO		SHIP TO	
WV CORRECTIONAL INDUSTRIES MOUNT OLIVE CORRECTIONAL CTR 1 MOUNTAINSIDE WAY MT OLIVE US		WV CORRECTIONAL INDUSTRIES MOUNT OLIVE CORRECTIONAL CTR 1 MOUNTAINSIDE WAY MT OLIVE US	
	WV		WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
11	ESLP-CL cleaning solution pouch	1.00000	EA	\$48.35	\$48.35

Comm Code	Manufacturer	Specification	Model #
45101509	Roland DGA	UV Cleaning Solution Pouch (500ml)	ESL5P-CL

Extended Description:
ESLP-CL cleaning solution pouch

INVOICE TO		SHIP TO	
WV CORRECTIONAL INDUSTRIES MOUNT OLIVE CORRECTIONAL CTR 1 MOUNTAINSIDE WAY MT OLIVE US		WV CORRECTIONAL INDUSTRIES MOUNT OLIVE CORRECTIONAL CTR 1 MOUNTAINSIDE WAY MT OLIVE US	
	WV		WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
12	Additional Warranty/Service Contract	1.00000	EA	\$1,899.00	\$1,899.00

Comm Code	Manufacturer	Specification	Model #
45101509	Roland DGA	Additional Warranty / Service Contract	Warranty

Extended Description:
Additional Warranty/Service Contract

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Technical Questions Due at 14:30 EST	2023-10-26

	Document Phase	Document Description	Page 8
DCR240000055	Final	UV Printer/Cutter	

EXHIBIT A – Pricing Page
ARFQ DCR240000055
UV Printer and Cutter
Division of Corrections and Rehabilitation

Section	Description	Manufacturer and Model if Bidding "or Equal" products	Unit of Measure	Quantity	Unit Cost	Extended Cost
3.1.1	Roland DGA True-VIS LG-540 Color UV Printer and Cuter		Each	1	22,795.00	\$ 22,795.00
3.1.2	EUV5 UV Cyan Ink Pouch		Each	8	121.82	\$ 974.56
3.1.3	EUV5 UV Magenta Ink Pouch		Each	8	121.82	\$ 974.56
3.1.4	EUV5 UV Yellow Ink Pouch		Each	8	121.82	\$ 974.56
3.1.5	EUV5 UV Black Ink Pouch		Each	8	121.82	\$ 974.56
3.1.6	EUV5 UV Orange Ink Pouch		Each	8	121.82	\$ 974.56
3.1.7	EUV5 UV Red Ink Pouch		Each	8	121.82	\$ 974.56
3.1.8	EUV5 UV White Ink Pouch		Each	8	121.82	\$ 974.56
3.1.9	EUV5 UV Gloss Pouch		Each	8	121.82	\$ 974.56
3.1.10	EUV5 UV Primer Pouch		Each	8	121.82	\$ 974.56
3.1.11	ESLP-CL cleaning solution pouch		Each	1	48.35	\$ 48.35
3.1.12	Additional Warranty/Service Contract		Each	1	1,899.00	\$ 1,899.00
Overall Total Cost					\$ 33,513.39	

Please note: This information is being captured for auditing purposes.
Vendor should complete the Pricing Page in full as failure to complete the Pricing Page in its entirety will result in Vendor's bid being disqualified. A no bid entered on the Pricing Page will result in Vendor's bid being disqualified. Any product or service not on the Agency provided Pricing Page will not be allowable. The state cannot accept alternate pricing pages, failure to use Exhibit A Pricing Page will lead to disqualification of vendors bid.
Vendor should type or electronically enter the information into the Pricing Page to prevent errors in the evaluation.

BIDDER /VENDOR INFORMATION:

Vendor Name:	Intoprint Technologies
Address:	701 1st Avenue South
City, St. Zip:	Nitro, WV 25143
Phone No.:	304-687-8999 / 800-833-4493 X107
Email Address:	mbrown@intoprint.com

Michael Brown

Michael Brown

Vendor Signature:

11/3/2023

Date:

STATE OF WEST VIRGINIA
PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §15A-3-14, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: INTOPRINT TECHNOLOGIES

Authorized Signature: Michael Bron Date: 10/31/23

State of West Virginia

County of Boone, to-wit:

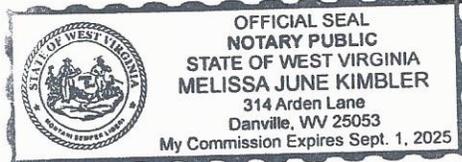
Taken, subscribed, and sworn to before me this 31st day of October, 2023.

My Commission expires Sept. 1, 2025, 20 .

AFFIX SEAL HERE

NOTARY PUBLIC

Melissa June Kimbler



SOLICITATION NUMBER:
Addendum Number:

The purpose of this addendum is to modify the solicitation identified as (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Michael Brown
Authorized Signature

Michael Brown

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

ATTACHMENT A

Change of Bid Opening/Closing

New Bid Closing: November 6, 2023 at 14:30 EST

New Bid Opening: November 7, 2023 at 10:30 EST

Vendor Questions

Q1. Is the maximum dimension (3.1.1.2) due to space restrictions?

A1. Yes, this is due space restrictions.

Q2. Is the cutter a contour cutter to cut out areas of the pages or just a straight sheet cutter to cut each sheet?

A2. The requested printer must a contour cutter.

Q3. Can the cutter be a separate unit?

A3. The requested printer must be a printer /cutter.

Q4. Do they really use a roll that is 9.8" in diameter?

A4. We use various roll sizes of media all with a 3 inch core.

REQUEST FOR QUOTATION

ARFQ 0608 DCR2400000055

UV Printer/Cutter

9.4. Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager:	Michael Brown
Telephone Number:	304-687-8999 / 800-833-4493 x107
Fax Number:	540-362-0703
Email Address:	mbrown@intoprint.com

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Michael Brown Account Representative

(Name, Title)

Michael Brown Account Representative

(Printed Name and Title)

701 1st Avenue South Nitro, WV 25143

(Address)

304-687-8999 / 800-833-4493 x107 Fax: 540-362-0703

(Phone Number) / (Fax Number)

mbrown@intoprint.com

(E-mail address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

Intoprint Technologies

(Company)

Michael Brown Account Representative

(Authorized Signature) (Representative Name, Title)

Michael Brown Account Representative

(Printed Name and Title of Authorized Representative)

11-03-2023

(Date)

304-687-8999 / 800-833-4493 x107 Fax: 540-3620703

(Phone Number) (Fax Number)

ADDENDUM ACKNOWLEDGEMENT FORM

SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification. Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor’s representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Intoprint Technologies

Company _____

Michael Brown Michael Brown
Authorized Signature

11-03-2023
Date _____

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

VENDOR PREFERENCE CERTIFICATE

Certification and application is hereby made for Preference in accordance with **West Virginia Code**, §5A-3-37. (Does not apply to construction contracts). **West Virginia Code**, §5A-3-37, provides an opportunity for qualifying vendors to request (at the time of bid) preference for their residency status. Such preference is an evaluation method only and will be applied only to the cost bid in accordance with the **West Virginia Code**. This certificate for application is to be used to request such preference. The Purchasing Division will make the determination of the Vendor Preference, if applicable.

1. **Application is made for 2.5% vendor preference for the reason checked:**
____ Bidder is an individual resident vendor and has resided continuously in West Virginia, or bidder is a partnership, association or corporation resident vendor and has maintained its headquarters or principal place of business continuously in West Virginia, for four (4) years immediately preceding the date of this certification; **or**,
____ Bidder is a resident vendor partnership, association, or corporation with at least eighty percent of ownership interest of bidder held by another entity that meets the applicable four year residency requirement; **or**,
____ Bidder is a nonresident vendor which has an affiliate or subsidiary which employs a minimum of one hundred state residents and which has maintained its headquarters or principal place of business within West Virginia continuously for the four (4) years immediately preceding the date of this certification; **or**,
2. **Application is made for 2.5% vendor preference for the reason checked:**
____ Bidder is a resident vendor who certifies that, during the life of the contract, on average at least 75% of the employees working on the project being bid are residents of West Virginia who have resided in the state continuously for the two years immediately preceding submission of this bid; **or**,
3. **Application is made for 2.5% vendor preference for the reason checked:**
____ Bidder is a nonresident vendor that employs a minimum of one hundred state residents, or a nonresident vendor which has an affiliate or subsidiary which maintains its headquarters or principal place of business within West Virginia and employs a minimum of one hundred state residents, and for purposes of producing or distributing the commodities or completing the project which is the subject of the bidder's bid and continuously over the entire term of the project, on average at least seventy-five percent of the bidder's employees or the bidder's affiliate's or subsidiary's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years and the vendor's bid; **or**,
4. **Application is made for 5% vendor preference for the reason checked:**
____ Bidder meets either the requirement of both subdivisions (1) and (2) or subdivision (1) and (3) as stated above; **or**,
5. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**
____ Bidder is an individual resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard and has resided in West Virginia continuously for the four years immediately preceding the date on which the bid is submitted; **or**,
6. **Application is made for 3.5% vendor preference who is a veteran for the reason checked:**
____ Bidder is a resident vendor who is a veteran of the United States armed forces, the reserves or the National Guard, if, for purposes of producing or distributing the commodities or completing the project which is the subject of the vendor's bid and continuously over the entire term of the project, on average at least seventy-five percent of the vendor's employees are residents of West Virginia who have resided in the state continuously for the two immediately preceding years.
7. **Application is made for preference as a non-resident small, women- and minority-owned business, in accordance with West Virginia Code §5A-3-59 and West Virginia Code of State Rules.**
____ Bidder has been or expects to be approved prior to contract award by the Purchasing Division as a certified small, women- and minority-owned business.
8. **Application is made for reciprocal preference.**
____ Bidder is a West Virginia resident and is requesting reciprocal preference to the extent that it applies.

Bidder understands if the Secretary of Revenue determines that a Bidder receiving preference has failed to continue to meet the requirements for such preference, the Secretary may order the Director of Purchasing to: (a) rescind the contract or purchase order; or (b) assess a penalty against such Bidder in an amount not to exceed 5% of the bid amount and that such penalty will be paid to the contracting agency or deducted from any unpaid balance on the contract or purchase order.

By submission of this certificate, Bidder agrees to disclose any reasonably requested information to the Purchasing Division and authorizes the Department of Revenue to disclose to the Director of Purchasing appropriate information verifying that Bidder has paid the required business taxes, provided that such information does not contain the amounts of taxes paid nor any other information deemed by the Tax Commissioner to be confidential.

Bidder hereby certifies that this certificate is true and accurate in all respects; and that if a contract is issued to Bidder and if anything contained within this certificate changes during the term of the contract, Bidder will notify the Purchasing Division in writing immediately.

Bidder: _____

Signed: Michael Brown Michael Brown

Date: _____

Title: _____